

**REPUBLIC OF TURKEY  
BAHÇEŞEHİR UNIVERSITY**

**WITHDRAWAL FORM FOR  
GRADUATE PROGRAMS**

I have read the “Withdrawal Rules” set out below. I hereby want to withdraw from the following courses according to the rules of applicable regulation.

Kindly submitted for necessary action.

**STUDENT INFORMATION**

Name Surname : .....

Graduate School/Program: .....

Student No: .....

Signature : .....

Date : ...../...../201.....

**COURSE INFORMATION (Check the information about course and registration status.)**

Course Code : .....

Course Name : .....

**APPROVAL OF ADVISOR AND INSTRUCTOR OF COURSE**

<b><u>Advisor</u></b>		<b><u>Instructor of Course</u></b>	
Name Surname	: .....	Name Surname	: .....
Signature	: .....	Signature	: .....
Date	: ...../...../201.....	Date	: ...../...../201.....

Contact : .....

**WITHDRAWAL RULES**

**(Article 14(4)(f) of the Bahçeşehir University Regulation on Graduate Education, published in the Official Gazette of 05.10.2008, numbered 27015, has been amended as follows.)**

f) The grade (W) is used for a course from which a student is permitted by the relevant head of department to withdraw until the end of working hours of the latest business day of tenth week from the beginning of semester. The following rules apply for such withdrawals from courses:

1) A student may not withdraw from a course which the student is obliged to repeat, from which the student got a W in previous semesters, or which are not included in the grade point average.

2) During the master’s and doctorate program, students have the right to withdraw from two courses (maximum one course in one semester). Students who are admitted to a doctorate program after their undergraduate education have the right to withdraw from maximum four courses (maximum one course in one semester).

**No tuition fee will be returned** to students who withdraw from any course. You need to pay the tuition fee of such course during the semester when you take any course you withdraw or any course equivalent to it.