

BAHÇEŞEHİR UNIVERSITY

FACULTY OF COMMUNICATION

Orientation Information Booklet

İLETİŞİM

Bahçeşehir Üniversitesi • İletişim Fakültesi

Oryantasyon Bilgi Kitapçığı



GETTING STARTED TO BAU FACULTY OF COMMUNICATION...

B



İstanbul'un Kalbinde
Bir Dünya Üniversitesi

'98

A

- student solution center
- academic calendar
- student certificate and transcript requests
- forms
- attendance / absence / absence during the exams
- prep-lectures and information for first year students
- academic counselling
- course models
- graduation requirements
- elective courses
- university exchange, transition, education programs
- erasmus
- berlin international university
- double major and minor programs
- BAU certificate of expertise
- joint education model
- compulsory internship
- honour / high honour certificates
- success ranking
- stay in touch

U

In this booklet, where you can find basic information about the opportunities you can obtain, the points of application, the topics you need to follow for your academic life during your four years at Bahçeşehir University Faculty of Communication, you will have the opportunity to examine the topics that will shed light on you during your undergraduate education and the relevant departments where you will be able to reach about processes you want to integrate into your education. Welcome to BAU Communicators, to be with you first in your education life and then in your entire professional life as a part of the BAU Faculty of Communication family. We wish you a successful education life where we hope that you will benefit from all the opportunities of our faculty...



Student Solution Center

For any problems you may encounter, (technical help, finance-related problems, information about the university, academic questions, Course selection, etc.) you can fill out the form to create a request for help through the [BAU Student Solution Center \(help.bau.edu.tr\)](http://help.bau.edu.tr).

Academic Calendar

You can reach the [2022-2023 Associate and Undergraduate Degree Academic Calendar](#) through the link. Within the academic calendar, you can find university registration dates, the beginning and the end dates of Courses for the semester, the registration dates for programs such as Erasmus and World Exchange, and the dates of official holidays.

Student Certificate and Transcript Requests

When you need the official Student Certificate or your Transcript, you can enter your account on st.bau.edu.tr and request the required documentation through the "Document Request" segment.

Forms

You can reach the Forms, you may commonly need throughout your Academic life through [this link](https://help.bau.edu.tr). After filling out the Forms, you can send them to us at "help.bau.edu.tr".

Lecture Attendance /Absence and Absence during Exams

For any Lectures, you happen to miss throughout the semester, we will not be accepting any reports or any other documents. You are only allowed to miss up to 30% of Lectures per Course.

If you happen to miss any of your midterm or final exams, because of a valid reason, you can apply to the makeup exams. For these, you must send your request to the faculty secretary within 3 business days. To compensate for the missing final exam, you can partake in the special makeup exam ("Bütünleme"), which also doubles as an exam for people who have failed the corresponding Course.

Prep-Lectures and Information Regarding 1st Year

Students who are new to our University, cannot start the 1st Year without passing the English Proficiency Exam. Students, who pass this exam at the end of a Fall Semester, can request to be 1st Year students. These students, who start their Academic Life during the spring semester are referred to as "Irregular Students". Those Students who start their 1st Year during a Fall Semester do not need to select any Courses as their Courses will be assigned automatically by the system. Contrarily Irregular students have to select their Courses themselves during the Course Selection Week through the Course Selection segment on their account on "st.bau.edu.tr".

Academic Counseling

One of the Lecturers from your section will be assigned to be your Academic Counselor throughout your Academic Life. You can find out who your academic counselor is, from the "My Info" segment of your SAP account. If you have any questions regarding Course Selection, Payments, or any other academic subject, you can contact your Academic Counselor and ask for help.



Course Models

On your Time Table, you will see that some of your Courses will be “face to face”, while others are held online. Some other Courses will be asynchronous and posted as Videos Online. Since these Courses do not have a specific date time they will not appear on your calendar. You can find the list of “Must Courses”, which will be asynchronous, below.

TLL1003/TLL1004 - Turkish Language and Literature I/II

HST1001/HST1002 - Atatürk’s Principles and History of the Turkish Republic I/II

SOC1053 - Sociology

PSY1004 - Essentials of Psychology

Graduation Requirements

You can enter your account at “st.bau.edu.tr”, and enter the “Graduation Requirements” segment to find out about the “Must Courses”, “ Non-Department Elective Courses”, “Departmental Elective Courses”, and “General Elective Courses”, which you will need to partake in throughout your Academic Life. Here you can also find out about, how many credits each course gives and the ECTS Values of these Courses, and the number of Credits you need, alongside the ECTS obligations you have. To Graduate you must fulfill all of your obligations listed on this page.



You have successfully passed your 1st Year, What now? Here is the stuff you need to inform yourself about:

Elective Courses

Starting from 2nd Year you will start taking Elective Courses. You can find each department's curriculum through the "Graduation Requirements" Segment within your SAP account, you can also reach this information regarding the curriculum through the web address "akts.bau.edu.tr". (Use [this link](#) After selecting your Program under the "School of Communications" Department, you must click the "Course Structure Diagram with Credits" button on the left side.) The Credit and ECTS values of Elective Courses are important, you must select your elective courses according to the Credit and ECTS values, which are shown here.

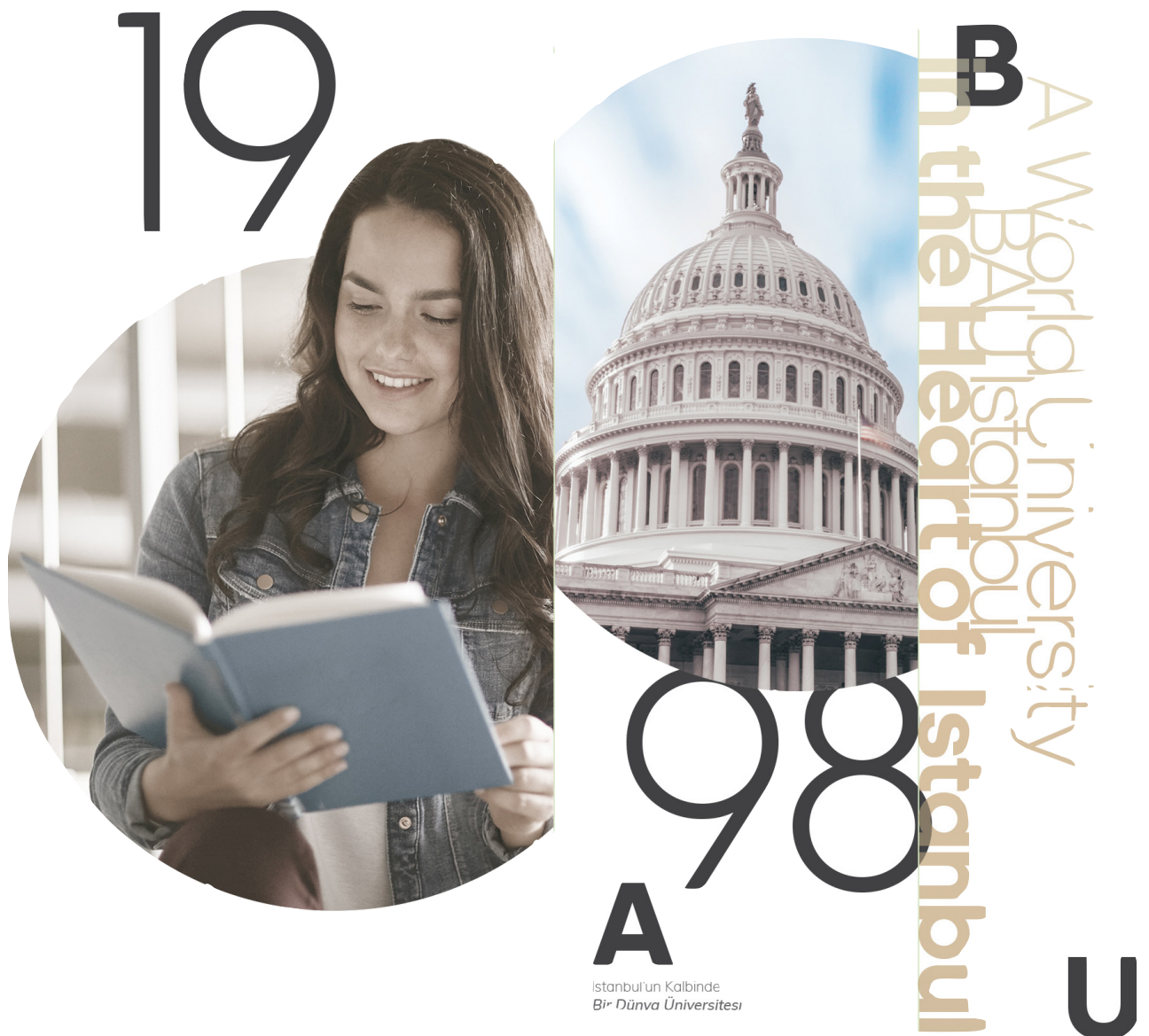
University Exchange, Erasmus and Global Education Programs

To get detailed information on the Berlin International University of Applied Sciences and Erasmus & World Exchange Programs, you can contact the Erasmus & Berlin Coordinator of your department. You can find their contact information [at this link](#).

Erasmus; It is a program organized by the European Union, with the purpose of helping students' personal development. Erasmus enables students to continue their education abroad and provides them with new job opportunities. You can find detailed information [at this link](#).

Berlin International; is a part of a global network, which provides students with opportunities to travel and helps them continue their education in many different places. In addition to this our University benefits from cooperating with many universities from across the globe. Berlin International provides students with unparalleled education and it prepares them for their careers in a global working environment.

[Click this for the web link.](#)



Double Major and Minor Programs

Students within our Faculty who are currently in between the 2nd and 5th semester and have a GNO of 3.00 or higher, have the opportunity to partake in a Double Major with any Department/Program from our university, as long as they meet the requirements provided by the corresponding Program. If a student gets accepted and successfully completes the required courses for the program, they become eligible to receive a Double Major Diploma.

Students within our Faculty who are currently in between the 3rd and 6th semester and have a GNO of 2.50 or higher, have the opportunity to partake in a Minor Program with any Department/Program from our university, as long as they meet the requirements provided by the corresponding Program. If a student gets accepted and successfully completes the required courses for the program, they become eligible to receive a Minor Program Diploma. You can find information regarding the Double Major and Minor Programs at [this link](#).

BAU Certificate of Expertise

BAU Certificate of Expertise is an interdisciplinary education program, with which you can get an extra certificate with your diploma when you complete the Courses, which are available for your program. It is a certificate specifically for the students of the Faculty of Communication, and 2nd and 3rd-year students can apply for it. You will receive a certificate upon completing 4 Courses and 1 project from other programs within the Faculty. You can find more information at [this link](#).

Joint Education Model (JEM - OEM)

An internship program, to which only the students of the Faculty of Communication can apply during the fall/spring semester. It provides our students with an opportunity to learn while also gaining Job experience. Thanks to this education model, our 2nd, 3rd, and 4th-year students gain the opportunity to work with the best Communication Organizations. Within the scope of the Joint Education Model, a student can substitute a maximum of 2 courses in a semester, and a maximum of 3 courses in total throughout her/his education life. You can find more information at [this link](#).

A

B



Istanbulun Kalbinde
Bir Dünya Üniversitesi

'98

Compulsory Internship

To get more information regarding the compulsory internship, you can contact your internship coordinator. You can find the contact information [at this link](#).

Honour / High Honour Certificate

Among the students with a general average grade (GNO) higher than 2.00, those who have a Semester General Point Average (GPA) of 3.50 and higher are known as "High Honour" students, those with a GPA between 3.00 and 3.49 are known as Honour Students. Those students who fulfill these requirements receive an Honour/High Honour Certificate. You can receive these certificates from the Secretary of the Faculty of Communication in the Campus of Galata on the 5th floor.

Success Ranking

Success Ranking is decided on a program basis, and students can only qualify for the Success Ranking with their Major's programs. You can get more information from the Instructions [at this link](#). Every year you can find the list of students, who are qualified for the Success Ranking under the "[Official Announcements / Resmi Duyurular](#)" section at our website.

Stay in touch!

Bu kılavuzda yer alan konularla ilgili detaylı bilgi almak aşağıdaki linklerden bize ulaşabilirsiniz.

[BAU Student Solution Center](#)

[Web Page of Faculty of Communication](#)

[Web Page of Faculty of Communication Dean's Office - Faculty Secretary](#)

Mail: info@comm.bau.edu.tr

Instagram / Twitter: [@bau_iletisim](#)

