



To the Faculty/Directorate of ..... of
BAHÇEŞEHİR UNIVERSITY

...../...../.....

I hereby want to drop the following course(c) I selected at the beginning of Fall / Spring Semester of
...../..... Academic Year, and I want to take the course(s) specified below.

Kindly submitted for necessary action.

Signature

.....

Student's;

Table with 2 columns: Field (Turkish ID No., Name Surname, Student No, Department, GPA, Class) and Value.

Of the Course(s) Dropped;

Table with 5 columns: Code, Name, Credit, Section, Reason.

Of the Course(s) to be Taken;

Table with 5 columns: Code, Name, Credit, Section, Reason.

Approval
Advisor
Name Surname

.....

Approval
Head of Department
Name Surname

.....

NOTES

Course add occurs when students take new courses within the periods set out in the academic calendar in addition to those they have taken at the beginning of semester. Course load is taken into account during the course add procedures. Similarly, if the course load does not permit or their schedule conflicts, may drop the course(s) within the announced period of time provided that they will take such courses in the next semester. Advisor's approval is required after adding/dropping courses.