



**TO THE REGISTRAR'S OFFICE OF
BAHÇEŞEHİR UNIVERSITY**

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Student's;

Name Surname	
Turkish ID No	
Address	
Phone	

Student's Registered;

University	
Faculty/Vocational High School	
Department	
Class	
Semester	Fall <input type="radio"/> Spring <input type="radio"/> Summer <input type="radio"/>

Course(s) Applied;

Course Code	Course Name	Credit	Instructor's Name Surname	Instructor's Signature

Approval of Relevant Graduate School / Faculty / Vocational High School

Approved ()	Rejected ()
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ATTACHMENTS

- Attachment -1 : Letter of approval from former university,
Attachment -2 : Copy of identity card
Attachment -3 : Transcript
Attachment -4 : Bank receipt

Signature

NOTE: Applications for special student status is effective for one semester only. Students are required to apply again to gain special student status in subsequent semesters.

Article of Applicable Regulation/ARTICLE 8 – (1) Special students are those who are allowed to participate in certain courses only despite the fact they are not enrolled in any education programs offered by the University. Admission of special students and eligible courses is determined upon the proposal of head of department and approval of relevant dean/graduate school. Special students are not entitled to student rights except for participating in the courses. However, they may be granted a certificate indicating the courses they are enrolled in and the grades they have, if any. The courses which are completed by special students who have final enrollment in the University according to provisions of Article 6 and deemed suitable as being successful are subject to course exemption applicable to lateral transfer between the programs offered by Bahçeşehir University. **(2)** Students who study at associate or bachelor degree programs of another higher education institution in Turkey or abroad may apply to the University for one or two semesters to take courses as a full-time visiting student. Applications are evaluated by relevant head of department and finalized by the administrative board of relevant academic unit. Financial obligations of students in that status are determined by the Board of Trustees. Visiting students are granted a certificate indicating the courses they completed and relevant grades. **(3)** Students who are not enrolled in any education institution may be accepted to English preparatory program as visiting student upon the proposal and approval of coordination department of the preparatory school.