



TO THE DEAN'S OFFICE/DIRECTORATE OF OF
BAHÇEŞEHİR UNIVERSITY

.../.../.....

You can find below the final grades, together with their reasons, received by the following students from the courses below at the end of Fall/Spring/Summer semester of 20.... / 20 Academic Year.

Kindly submitted for necessary action.

Course Code	
Course Name	

Name & Surname of Student(s)	Department	Former Grade	Final Grade	*Notes (Write down appropriate letter from the list below)

- [A] Error of Fact
- [B] Grade not available in course list and not reported on time
- [C] Excuse Exam
- [D] Supplementary Exam
- [E] Grade of a Student Admitted under the Repentance Law
- [F] Summer School
- [G] Double Major
- [H] Final Exam Right of Students who Completed their Maximum Period of Study of Seven Years
- [K] Incomplete Grade
- [L] No Error of Fact
- [M] Other

Instructor's;
Name Surname
Signature

Head of Department;
Name Surname
Signature

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