

PERSONAL INFORMATION

Nedla Ćemanović (Porča)



Sex Female | Date of birth 03/08/1990

WORK EXPERIENCE

- 09/2016–Present **English language instructor**
 Bahçeşehir University, School of Foreign Languages, Istanbul (Turkey)
 Full-time teaching
- 10/2013–02/2016 **English language instructor**
 International University of Sarajevo, Sarajevo (Bosnia and Herzegovina)
 Full-time teaching and administrative work
- 02/2013–07/2013 **Systems analyst**
 International University of Sarajevo, Sarajevo (Bosnia and Herzegovina)
 Business process analysis, conducting interviews with area experts, operating business process management software, producing process flowcharts and writing detailed reports

EDUCATION AND TRAINING

- 11/2016–Present **In-Service Certificate in English Language Teaching (ICELT)**
 International Training Institute (ITI), Istanbul (Turkey)
- 10/2014–07/2015 **Master of Arts in English Language and Literature**
 International University of Sarajevo
 Hrasnička cesta 15, 71210 Sarajevo (Bosnia and Herzegovina)
<http://www.ius.edu.ba>
- 10/2009–06/2013 **Bachelor of Arts in English Language and Literature**
 International University of Sarajevo
 Hrasnička cesta 15, 71210 Sarajevo (Bosnia and Herzegovina)
<http://www.ius.edu.ba>

PERSONAL SKILLS

Mother tongue(s) Bosnian

Other language(s)

| | UNDERSTANDING | | SPEAKING | | WRITING |
|---------|---------------|---------|--------------------|-------------------|---------|
| | Listening | Reading | Spoken interaction | Spoken production | |
| English | C2 | C2 | C2 | C2 | C2 |
| TOEFL | | | | | |

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|---------|----|----|----|----|----|
| Turkish | B1 | B1 | B1 | B1 | B1 |
| French | A1 | A2 | A1 | A1 | A1 |
| German | A1 | A1 | A1 | A1 | A1 |

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

- Teamwork skills acquired through University projects and Creative Writing Workshop
- Presentation skills and pedagogical skills in teaching acquired through methodology courses at University and work experience as a lecturer
- High adaptability to a multicultural milieu, due to the experience obtained from study and work at an international university

Organisational / managerial skills

- Developed team management skills due to leadership in a project aimed at fund raising for SOS Kinderdorf in Sarajevo and through organization of social events

Job-related skills

- Developed teaching competence through work as English language instructor as well as internship training
- Developed analytical skills during work as systems analyst

Digital competence

- Extensively developed skills in MS Windows™ operating systems
- Good command of Microsoft Office™ tools (Word™, Excel™ and PowerPoint™)
- Experience in using business process management software (Sydle Seed)

Other skills

- Greatly developed skills in literary criticism through various assignments during university education
- Pronounced poetic skills from an early age - published a book of poems at the age of 11
- Highly refined skills in creative writing, narrative and poetic techniques through a creative - writing workshop
- Significantly developed skills at drawing

ADDITIONAL INFORMATION

Honours and awards

- Listed as national expert to provide assessment and conduct quality reviews and give recommendation on accreditation of higher education institutions and study programmes by the National Agency for Development of Higher Education and Quality Assurance of Bosnia and Herzegovina
- Awarded a full University scholarship for master studies as the best student of the Faculty of Arts and Social Sciences at the University
- Awarded a full University scholarship due to achieving the best score on the entrance exam at the University

Publications

- Short story "A Red Crayon" published by the International Writing Program
- Assist. Prof. Dr. Almasa Mulalic & Ms. Nedla Cemanovic: "Article Review: Reading Rights and Responsibilities by Eve Bearne and Gabrielle Cliff Hodges in the book Issues in English Teaching, edited by Jon Davison and John Moss (2000)". Pinnacle Educational Research & Development ISSN: 2360-9494, Vol.2 (7), 420-422, December 2014.
- Poem "11795..." and short story "Cracks and curves" published in the online literary magazine NEMA
- Čemanović, Nedla: *Modernism: Woolf and Ćatić*. Divan 52/XII, p.66. Travnik, March 2014.
- Poems "Extorris" and "Whitesleeves" featured in the online journal H.O.W. NOW

- Memberships**
- Active member of the non-governmental organization "Initiative Group Alpbach in Sarajevo" (IGAS; www.igas.ba) from September 2013 to September 2014
 - Participated in many cultural events and manifestations as a member of the Cultural Society "Preporod"
- Projects**
- Co-organized a conference "European Youth Summit: 100 for the Next 100 in the Danube Region" as an active member of IGAS (06/2014)
 - Coordinated a social event "Beyond Forum Alpbach: Sarajevo World Café" as an active member of IGAS (12/2013)
- Workshops**
- Actively participating in Sarajevo Writers' Workshop hosted by Ms. Stacy Mattingly, professor of Creative Writing (10/2012–present)
- Conferences and seminars**
- Presented a paper at Second Graduate Conference - "Graduate Research Studies: Pursuit of Knowledge in the Contemporary World" at IUS in April 2016
 - Presented a paper at the 2nd International Conference on Education, Culture and Identity at IUS in October 2015
 - Presented a paper at Graduate Conference at IUS in May 2015
 - Attended the European Forum Alpbach in August 2013 (12/08 - 31/08) including two seminars ("Evil in Art" and "Experiences in Migration and Integration: A Cultural Approach") and several symposia
- Volunteer work**
- Student assistant for the course Freshman English II in the spring semester of 2013